

Incidental Fee Committee
Minutes

Meeting #7
February 10, 2017 12pm
Room 208, Richard Woodcock Education Center

1. Call to Order

The meeting is called to order at 12:06pm by Carter Craig, IFC Chair.

2. Roll Call

IFC Members: Asia Cohen, Shelby Worthing, Juan Navarro, Lindsey Marquardt, Brian Tesch, and Caleb Tingstad.

IFC Chair: Carter Craig

Advisors: Darin Silbernagel, Director of Business Services; and Gary Dukes, Vice President for Student Affairs.

Area Heads: Debbie Diehm, Wolf Ride; Rhys Finch, Student Media; Rip Horsey, Campus Recreation; and Leo Mejia Aguilar, ASWOU; David Janoviak, Creative Arts; Adry Clark, Service Learning & Career Development; Carey Gilbert, Childcare; Aislinn Addington, Abby's House; Patrick Moser, Student Engagement; Barb Dearing, Athletics and Malissa Larson, Access

Other Representatives: Brandon Neish, Budget Office; Glen Harris, Athletics; Lilaah Jones, ASWOU Senate Observer; Cynthia Olivares, ASWOU President; Jeanie Stuntzner, Creative Arts; Desi Root, ASWOU; Yasmin Ibarra, Oregon Student Association; Randi Lydum, Athletics; Cody Welty, Psychology Club; Aaron East, The Research Institute; Mary Goodale, SVA; Sam Dunaway, ASWOU; Sarah Tabor, ASWOU; Matthew Ciraulo, Student Activities Board; Hector Virgen, M.E.Ch.A de WOU, and Sandy Estelle, M.E.Ch.A de Wou.

IFC Secretary:

Not Present: Caroline Basso, IFC Member; Emily Searls, IFC Member, Adela Aguilar, IFC Secretary; and Eric Yahnke, Vice President Finance & Administration.

3. Approval of Minutes

a. February 3, 2017

Caleb Tingstad moves to approve the February 3, 2017 minutes. Lindsey Marquardt seconds the motion. No discussion. The motion passes 6-0-0.

4. Approval of the Agenda

Caleb Tingstad moves to approve the agenda. Lindsey Marquardt seconds the motion. Carter Craig moves to amend the agenda to add to the new business items; b) M.E.Ch.A request and c) Psychology Club request. This is also changes Process Review to item d) and Preliminary Decision to item e). Caleb Tingstad seconds the amendment. The motion to amend the agenda passes 6-0-0. The motion to approve the agenda passes 6-0-0.

Juan Navarro arrives at 12:12pm

5. Old Business

a. ASWOU Reallocation – Cynthia Olivares

Cynthia Olivares presents a breakdown of the funds she would like to reallocate/designate within the ASWOU budget for a second ASWOU retreat and the OSERA Symposium.

Carter Craig asks what NWSLC is. Cynthia responds that it is the Northwest Student Leadership Conference. She adds that ASWOU will not be attending this year because she would only be able to take 6-7 members of her delegation and sees more benefit in having an ASWOU retreat where all ASWOU can participate instead of only a portion at NWSLC.

Caleb Tingstad asks why the second ASWOU retreat is important. Cynthia reminds the Committee that she transitioned into the ASWOU President position at the beginning of the term with six vacant positions on the cabinet. She has filled 5 positions and will be conducting interviews for the remaining vacancy this week. She believes that the retreat will provide the much needed opportunity for everyone to familiarize themselves with each other and be able to move forward as a team.

Carter Craig notes that the \$1,100 from NWSLC and the \$503 unspecified travel funds do not cover the cost of the trip and asks if the remaining will come from student contributions. Cynthia notes that towards the bottom of the request sheet it explains that she is also wanting to reallocate \$397 from services & supplies (S&S).

Gary Dukes asks where the \$272 would come from for the OSERA Symposium. Cynthia answers that the funds would come from the unspecified travel funds in ASW929; \$500 of which had already been specified for lobby visits.

Caleb Tingstad asks why students on campus have to contribute towards the ASWOU Student Staff going on a retreat. Samantha Dunaway, ASWOU VP, responds that it is a lot more than a weekend away for the team, it is also a training opportunity. At the first ASWOU retreat, students walked away with knowledge on being inclusive, accommodating others, leadership, and everyone's role within ASWOU.

Juan Navarro moves to approve the ASWOU reallocation. Carter Craig seconds.
Discussion:

Juan Navarro notes that retreats are a great opportunity to bond groups today. Given all the turnover within ASWOU this year he thinks it is important for them to unify in order to better represent the University. Carter Craig notes that it may seem unusual for the University to pay for a retreat, however it would not seem unusual to pay for a conference in many ways a retreat and conference are similar.

Because the new group was formed because of a hardship he believes that giving them the time to reset will help their effectiveness. He also adds that not approving the request seems like a waste of funds since they will not be attend NWSLC so those funds will simply roll.

Seeing no further discussion the Committee moves into a vote. The motion passes 7-0-0.

b. Open Hearings

Carter Craig reminds everyone that Open Hearings are scheduled for Friday 17 at 2pm and Tuesday February 21 at 8pm. He notes that Committee members should make it to at least one but preferably both as it is important to hear the feedback.

Rip Horsey asks if the Committee will be setting speaking limits. Carter Craig notes there have been time limits for both individual and groups. Juan Navarro asks what time limits have been set in the past. Caleb Tingstad remembers it being about 5 minutes for a group and 1-2 minutes for individuals. Carter Craig suggests 2 minutes for individuals and 5 minutes for groups, there is no dissent.

Carter Craig asks how Open Hearing advertising is coming along. Caleb Tingstad notes that he and Emily put up posters and that Adela got the poster on the LED screens around campus.

c. Meeting schedule

Carter Craig wants to know if the Committee feels they should meet on February 24 and notes that ASWOU has another reallocation request. Caleb Tingstad suggests hearing requests as they come up during open hearings instead of scheduling additional meetings. Juan Navarro notes that he is fine with that if that is how it has previously been done. Everyone else is in agreement.

6. New Business

a. SAB Reallocation Request

Matthew Ciraulo, Student Activities Board Director, explains that SAB has a reallocation request and he has provided a summary. SAB is looking to reallocate the funds (includes food) from Coffee House events to their Valentine's Day dance instead. It is noted that the Coffee House events typically pull in about 25 students (about 3 events per year) but they are anticipating about a 100 students for the dance. Many first years are very excited about the dance. The Valentine's Day dance will be on February 16 7:00 – 8:00pm with a live band. The catering office gave a \$111 estimate for the Valentine's Day dance; there is a \$1,500 allocation for Coffee House events. SAB is proposing that the remaining allocation be moved to Spirit Week events.

Brian Tesch why are you anticipating higher attendance for the dance. Matthew explains that students have been asking for more dances since homecoming and he has also heard from some resident assistants that they're halls will be

attending. Brian asks if the homecoming dance was pretty popular. Matthew explains there was no a homecoming dance which led students to express their disappointment and request more dances. Shelby Worthing asks how many dances have occurred in the current academic year. Matthew explains there have not been any dances. They had received word from Housing that their dances were being poorly attended last year and therefore SAB cut them this year. Now students are requesting them. Shelby asks if other groups on campus have hosted any dances. Matthew responds that he is unsure. Megan Habermann notes that Plus Team hosted one during New Student Week. Someone else adds that Triangle Alliance may be hosting the Red & Black Ball that evening.

Lindsey Marquardt asks what the funds for Spirit Week would be going towards. Matthew explains that they are trying to revamp the event. He is looking to maybe have several events throughout the week, the food available would depend on the size of the event itself.

Juan Navarro moves to approve the SAB catering reallocation request. Shelby Worthing seconds.

Shelby Worthing likes the idea because in the past dances have not gone over well because they are small and students stop going. She thinks that having the food will also be a good draw. Lindsey Marquardt notes that SAB has done a good job of showing that participation has increased and is in favor of the reallocation. Juan Navarro is also a fan of the idea. The motion passes 7-0-0

b. M.E.Ch.A Request

Representatives from M.E.Ch.A de WOU explain that the previous year's executive board did not budget for the M.E.Ch.A Regional conference which begins on March 3, 2017. They would need lodging for two nights. In their budget breakdown they have specified \$570 for two night of lodging, \$135 for meals, and \$45-50 for transportation for 9 members to attend regionals.

Leo Mejia notes that M.E.Ch.A is requesting to reallocate funds for the regional conference from the funds budgeted for their national conference in order to attend both. Their budgeted amount for the national conference is larger than needed because the conference moves around. A M.E.Ch.A representative adds that they budgets \$4,000 for the national conference but will only be using about \$2,800 because there are rules for attendance. They are requesting \$800 for the regional conference. Being able to attend the regional conference would provide a great opportunity for new members to gain experience. Last year the conference was hosted at WOU, it is a great space for Oregon chapters to get to know each other and prepare for the national conference.

Lindsey Marquardt asks how many students will be attending the national conference. M.E.Ch.A responds that there are 8 signed up for the national conference (as per their guidelines) and 9 students are signed up for the regional

conference. They budgeted \$4,000 because the conference changes location. Last year it was held in Arizona but this year it will be in Washington.

Caleb Tingstad moves to approve M.E.Ch.A's reallocation request. Juan Navarro seconds the motion. No discussion. The motion passes 7-0-0.

c. Psychology Club Request

The WOUPSA Treasurer explains that he will be answering the questions posed by the Committee in regards to their travel request. Brandon Neish clarifies that the questions were posed by the travel subcommittee but that the entire Committee could listen to the answers if they wanted.

Q.) In the narrative, the club highlighted that the members have "applied for outside scholarships recognizing personal achievement and research to help cover the costs of the trip." How much has been secured from scholarships?

A.) So far, two executive member have applied for funding. Grant recipients have not been selected yet. WOUPSA can let the Committee know as soon as they find out.

Q.) In the current budget, there is \$1,844 allocated for travel. What are these funds being used for? In the proposal, the club allocated \$500 of the travel to be used for this trip. Where is the other \$1,344 going?

A.) Was personally unaware that so much was budgeted for travel. The budget received from the previous treasurer showed only \$500 for travel. If it were possible to use the remaining travel for the trip that would be ideal since there are no other travel plans for the year.

Q.) How many people are in the club?

A.) There are six executive board members and about sixty who are on the mailing list and participate at various degrees. WOUPSA does not have any formal induction process and is open to all who are interested in psychology. Members at meetings is between 10 and 25, depending on the subject matter. Attendance usually increases when they have speakers.

Q.) Are the members attending the conference pitching in personal funds?

A.) Members attending the conference will supplement with personal funds if necessary. At a minimum they are hoping to send 4 members.

Q.) Are there any fundraising options planned/available to the organization?

A.) So far they are planning a Burgerville Night, they are working on donation boxes, looking at having a bake sale and possibly a raffle. All events are in the process and the club can report back once they have occurred.

Q.) Who is going to the conference? Is it just the executive board? Are there other members of the club attending? Is it open to other students?

A.) The conference is intended for executive members and will only be sending executive members to bring back as much information as possible. The club is planning to host an event afterwards to share what they learned at the conference.

Caleb Tingstad asks Brandon Neish if WOUPSA is still wanting travel funds or if it is a reallocation requests. Brandon Neish clarifies that the questions were asked by the travel subcommittee and they should decide if there will be extraordinary travel funds awarded. If other changes are needed then WOUPSA would need to ask IFC for a potential reallocation.

Shelby Worthing asks for the per student cost of attending the trip. The response is about \$683 depending on airfare costs. Gary Dukes advises the Committee to let the travel subcommittee address the situation.

d. Process Review

Carter Craig suggests the Committee goes over the Senate checklist. He also informs the Committee that budget note 28 provides a process for reviewing enhancements in which every enhancement with at least 1/3 of Committee interest will be reviewed.

He encourages Committee members to speak to their reasoning for decision making. Caleb Tingstad notes that it is very important that everyone speaks up, even if it is just to say that they are in agreement.

e. Preliminary Decision

Caleb Tingstad moves for a 5 minute recess. Lindsey Marquardt seconds. The Committee unanimously approve the recess. Carter Craig asks everyone to reconvene at 1:06pm.

Carter Craig calls the meeting back to order at 1:07pm.

Carter asks the Committee if they would like to start with enhancements or base budgets. Caleb Tingstad would like to go ahead and start with base budgets, there is no dissent. Caleb Tingstad sent Brandon a proposal. Caleb Tingstad thinks his proposal might be a good starting point. He cut the following areas ASWOU (3%) WOLF Ride (3%), Health & Wellness Center (2%), Student Engagement (1%) and Student Activities Board (1%). All other areas were funded at base budget. He also adds that he thinks the Committee should entertain funding as many areas as possible at their request so students feel less of an impact. Last year, funding every area at base budget would have increased the fee. However, this year the increase would be between \$8 and \$9. Patrick Moser notes that there is an updated spreadsheet that separates the Student Engagement Operations and the Leadership, Inclusion, and Activities (LIA) budget. Brandon Neish confirms that the two budget should be considered individually.

Shelby Worthing notes that they will be making decisions based on an estimated enrollment number and asks if the fee they set will be impacted if there is a drop

in enrollment. Brandon Neish explains that when Darin Silbernagel puts together the enrollment projection memo he also includes a buffer, which includes maintaining 10% in the IFC reserve.

Caleb Tingstad thinks there are a couple budgets that they could probably get through since some of them are required such as Access. He suggests moving forward on the budgets they can all agree on.

Carter Craig notes that he has been playing with two different thoughts. One would be funding all areas at their FY18 request, believes the increase would be consistent with what is being seen around the University; no enhancements. His second proposal acknowledges the Campus Recreation plan for expansion and incorporates their new position enhancement. If the Committee were to approve the new position for Campus Recreation, which Carter is in favor of, he would like to see a similar decrease in base budget. He does not feel that ASWOU's budget footprint is in line with their student footprint. Several of the bigger events/services they provide for students do not require the funds being used. The Food Pantry is one of the bigger services provided but the program would still be maintained with a \$50,000 decrease in the ASWOU budget.

Caleb Tingstad asks if Carter's first proposal is to fund everyone at their base budget (including minimum wage increase) and no enhancements. Carter confirms that is correct. Caleb likes the proposal. Brandon Neish notes that the first proposal would increase the fee by \$9 and the second proposal would increase the fee by \$8. Caleb Tingstad notes that that in the previous year the Committee did things in a group but when he looked at his proposal he looked at the budget individually. He adds that Carter's first proposal is attractive in the sense that it is treating budgets as equal; he's not saying they are or that they are not. Shelby Worthing adds that she thinks this is the time to look at all the budgets and see if they affect the student body in the amount they are being funded. With the tuition increase and several other things happening she does not think it is sustainable. Lindsey Marquardt is thinking along the same lines as Shelby, she also notes that she is more in favor of Carter's second proposal. During her Subcommittee she asked about the benefits of having a full time business officer position in Campus Recreation and really believes they need it to grow. She also likes that the department is open to all students. She is less in favor of Carter's first proposal because she does not think that each budget must be treated equally, just because it was allocated in the previous year does not mean it is needed. She notes that looking through the budgets it does not appear that ASWOU is spending all their funds, and the allocation for Smith Fine Arts seems rather high for six events. Asia Cohen also agrees with Lindsey and is in favor of Carter's second proposal. Brandon Neish informs the Committee that Caleb's proposal would result in a \$6 increase to the fee.

Shelby Worthing asks if the Committee is able to look at individual indices within an area. Brandon Neish clarifies that while he can show the information pertinent

to the individual indices, when it comes to allocations it is up to the individual area to determine how the funds will be used. Juan Navarro notes that he agrees that Campus Recreation does need a full time business person but would like to look at all organizations for decreases and not just ASWOU. Caleb Tingstad agrees with cutting ASWOU. He adds that clubs and organizations do provide a variety of opportunities for students. However, there are also several mistakes which can be seen with the repeated reallocation requests. Ultimately those setting the budgets do not feel the effects and there is a lot of uncertainty. Juan Navarro asks Carter what parts of ASWOU he is looking to cut. Carter Craig explains that deciding the areas to cut would not be up to the Committee. He did look through the budget and felt that \$3,000 for clothing was expensive, as well as their retreat expenses; RHA executive board which is in similar size only spend \$200 on their retreat. MUN does great things that they benefit greatly from but may not be a great use of the funds. Understands that ASWOU has had a very difficult year but has considered past years and has not been impressed with the services offered by ASWOU.

Shelby Worthing suggests cutting every area 5% and then looking through their cut packages and determining whether that would be doable or if they wanted to reduce the cut to avoid losing services. Caleb Tingstad is not opposed to cutting budgets but does not agree with cutting everyone 5% and going from there. He adds that the situation is ten times better than it was last year and feels that the Committee should try to fund as much as possible knowing that the effect on students will be minimal. Cristian Urzua notes that he is in favor of Shelby's approach. Looking at the three proposals presented, athletics has the same funding in each one. It would be beneficial to look at each department and their impact on the students in order to determine their value. Juan Navarro agrees. Lindsey Marquardt likes the idea of looking at cut packages and agrees with Carter in regards to cutting ASWOU but does not want to single out any groups. She adds that she would not like to see the fee increase. Caleb Tingstad thinks it would be smart to pick a budget, make a decision on it and move on to the next one. Shelby Worthing likes Caleb's idea but also likes to have a goal in mind when working through the process. Brian Tesch likes the idea of setting a goal but not an arbitrary monetary goal. Lindsey Marquardt thinks it would be good to start with the smaller budget and then look at setting a goal when they start looking at bigger budgets. Caleb Tingstad suggests starting with Access and notes that he is in favor of fully funding them. Carter Craig notes that there are two methods that the Committee keep bringing up and he would like to straw poll as to how they will proceed. Either they will continue with the general discussion as to where they might like to end up or to go ahead and go through the budgets individually.

Access - \$24,583 - Carter Craig states that they will go back to the subject of funding Access at their FY18 request. Caleb Tingstad notes that the majority of the budget is federally funding and if they were to give it a cut the amount would be very little. Shelby Worthing, Juan Navarro, and Carter Craig agree that it should be fully funded. Carter Craig adds that \$3,000 gets a lot of events for

WAAM that are very valuable to the University. No dissent in funding Access at their FY18 request.

Abby's House – \$7,081 - Caleb Tingstad suggest funding them at their FY18 request. It is a small budget but has a great effect on the students impacted. Juan Navarro agrees that they should be fully funded and do great work. Lindsey Marquardt also agrees. Carter Craig notes he is impressed with how Abby's House has been able to handle the increased needs and it is a very tangible impact. Brian Tesch agrees as well. No dissent in fully funding.

Childcare – \$57,567 - Caleb Tingstad asks if this is the time to decide what the subsidy will be. It is confirmed that it is. Caleb asks if there is data on how many WOU students have a child. He notes that he thinks the childcare program is great, especially considering its ranking with the surrounding areas. He likes that the allocation goes directly to helping students and would suggest funding at the FY18 request. Darin Silbernagel notes that if they went with a 50% subsidy it would be \$225.30 less than they are paying this year, and at 40% they would be paying \$18.60 more. Lindsey Marquardt asks if the Committee has the flexibility to choose any percentage. It is confirmed that they do. Brian Tesch notes that many students will be moving over to the grant and asks how many students are expected to need the subsidy and whether there is value in increasing the percentage. Darin Silbernagel notes that the bottom line is that only the students going through are charged. Ideally the department would like an increase of students. Increasing the percentage may encourage students to take advantage of the subsidy; it will depend on the demand. Caleb Tingstad asks if there is any way to set up the percentage to be flexible depending on demand. Darin Silbernagel notes that the difficulty would be having to assess per term which would make it difficult to let people know what they will need to pay. Gary Dukes notes that the flexibility could adjust the rate per term and a family may be able to afford it one term but not another. Brian Tesch suggests having slots, where maybe the first 10 people get a higher subsidy and it tiers down from there. Darin Silbernagel notes that it would create a system where students are being treated differently. Not something that has been done, in any budget, but that does not mean it cannot be done. Carey Gilbert notes that they will have no more than 40 openings within their two classrooms; 15 of those opening will be on the grant. In her experience, when students sign up they tend to need care for the whole year. Lindsey Marquardt thinks that they should pick a number, not a big range since the program cannot take more students that they have spots for. Would want to look at starting at 40%, would maybe consider going a little higher. Caleb Tingstad asks if there would be a situation where there might be remaining subsidy funds. Carey responds that it likely happens a little bit each year; it really depends on how many students enroll. However, whatever funds are unused remain with IFC. Shelby Worthing notes that if the subsidy currently serves 30 students but there are only 25 slots (after the grant is applied) then they should be looking at a higher subsidy. Caleb Tingstad asks if it is possible to increase the subsidy and if there are left over funds they could go towards increasing the subsidy. Darin

Silbernagel notes that it would be contradictory since it would involve refunding individuals who already agreed to a price; it would be difficult to justify. Lindsey Marquardt is comfortable with 45%. Shelby Worthing would like the funds to be used in the year that the students are paying for it. Lindsey Marquardt explains that is why she is looking to increase the subsidy. Rip Horsey notes that as a parent it would be best to know what the rate all year would be instead of maybe receiving a rebate one term but not another. Shelby Worthing would like to do the 50% and then maybe consider the 40% in another year if needed; would be comfortable with 45%-50%. Brian Tesch is in favor of the 50% subsidy. There seems to be a consensus for setting the subsidy at 50%. Caleb Tingstad leaves at 2:06pm

Extraordinary Travel - \$5,000 – Carter Craig notes that both members of the travel subcommittee are absent. He suggests maybe leaving it as is and then getting feedback from the subcommittee members at a later date.

Student Media - \$92,136 – Brandon Neish reminds the Committee that the decrease in the FY18 request is due to the advisor salary/benefits being moved under student engagement. Lindsey Marquardt is ok with funding the FY18 request. Carter Craig notes that he believes that Student Media gives students a great opportunity to engage in sharing the news. He likes that clubs are able to advertise for free. Shelby Worthing agrees. It is a great opportunity especially given that Western does not have a journalism program. Would like to have seen more data on KWOU but understands it is difficult to obtain. She also likes that about \$71,000 of the budget is going directly back to students in the form of student pay. There is a consensus for funding at the FY18 request.

Club Sports - \$49,000 – Barb Dearing asks how many participants are in the programs. Rip Horsey answers that they have 144 participants and notes there is a breakdown in the packet. He adds that they have also been looking at the programs from the Title XI lens which is why one of the enhancements is for an additional night of lodging for Women's Rugby. Shelby Worthing is in favor of the \$49,000 based on the 144 participants (in contrast to the 336 in athletics), as well as the opportunity for other students to participate by watching. Lindsey Marquardt agrees and thinks that some of the students who watch may not be students that normally go into the Wellness Center or the Turf Field. Brian Tesch agrees and notes that a lot of sports are being covered with the \$49,000. Knows several people who thoroughly enjoy club sports and thinks it is a great program. No dissent to funding at the FY18 request.

Intramurals - \$40,043 – Shelby Worthing notes that her same argument for Club Sports stand for Intramurals, it has seen a lot of growth. Juan Navarro is also in agreement. Lindsey Marquardt like that there are two tiers, student who want to compete and those who want to have fun. She notes that there are also a few employment opportunities for students. Carter Craig enjoys the community building. No dissent to funding at the FY18 request.

Leadership, Inclusion, & Activities - \$59,992 – Carter Craig asks if someone can speak to the \$10,000 increase. Brandon Neish notes that he did his best to split last year's SLA/WUC into the new model. He does not think the LIA budget is actually increasing \$10,000 since all the personnel costs have been moved out. Megan Habermann notes that it may look like that because some previously WUC programming (WOU Mania, Premier Night, etc.,) was moved into the LIA budget. More of an index increase than an overall increase. Shelby Worthing notes that the 5% cut package includes cutting WOU Mania and eliminating Freebie Fridays. She asks how many students attend both of those events. Patrick Moser notes that they had about 700 people attend Freebie Friday events last year. Megan Habermann adds that 243 students attended WOU Mania in 2015. Lindsey Marquardt has done a lot of programming and thinks that Freebie Fridays are a great thing and would be willing to potentially look at a reduction of WOU Mania. Shelby Worthing agrees that it could be worth looking back if needed. No dissent to funding at FY18 request and potentially assessing cuts later on.

Adry Clark notes that she has a scheduling conflicts and asks if the Committee would be willing to go ahead and discuss SLCD's budget so she can answer any questions before having to leave. The Committee agrees.

SLCD - \$7,645 – Carter Craig believes that the Wolf Link numbers are powerful and is in favor of funding at the FY18 request. Asia Cohen agrees and notes that they are a valuable resource on campus. Juan Navarro also agrees and adds that their services are phenomenal. No dissent to funding at the FY18 request.

Student Activities Board - \$59,950 – Lindsey Marquardt thinks about SAB in the same line as the LIA budget. Given the growth, she would be comfortable with funding the FY18 request. Brian Tesch likes Lindsey's point about the growth and would support funding at the FY18 request. Shelby Worthing notes that the SAB budget is one of the few budgets where students are able to decide how the funds will be used, and likes the growth. Carter Craig thinks that SAB has done a great job with their growth as well as including their 17-18 goals which includes more programming for non-traditional students.

WOLF Ride - \$30,414 – Asia Cohen thinks they should be funded at their FY18 request. Is aware of several student who do not have transportation and utilize the service frequently. It is definitely a valuable resource, especially since Monmouth does not have a supermarket in town. Carter Craig reads the following statement from Caleb Tingstad: "WOLF Ride is an awesome service that our university provides, yet I feel as though it is run at times that does not necessarily effect the most number of people while saving students on campus some of their IFC dollars. While I see the positive impact that WOLF Ride can give to the several students who use it late at night to get home from work on weeknights, I wonder if this money could be better spent (or saved) elsewhere." Shelby Worthing agrees with Caleb in regards to some of the hours. Wonders if the 10-11pm hour would

be as popular as a 4-5pm hour but also understands that it is a safe ride program, making the late night hours beneficial. Thinks it is a very valuable program to be available for students whether they use it or not. She has been asked by parents if a safe ride program is available. Debbie Diehm notes that there are several unique students who use the service. At several Universities the programs were started by student volunteers in response to sexual assault. Other programs also have paid student supervisors, and dispatchers. Universities with designated driver services tend to have volunteer drivers (trained) and a separate vehicle which is sometimes hosed down. Shelby Worthing asks how much of the budget is student wages. Debbie Diehm responds that well over half of the budget is student wages. Shelby Worthing thinks the program is a good deal, the whole campus can benefit from the safe ride program, there are student employment opportunities, and none of the budget goes towards Debbie's salary for running it. Carter Craig notes that Emily is also in agreement with funding Wolf Ride at its FY18 request. Juan Navarro agrees. Carter Craig notes he is in agreement in regards to Shelby's point about the hours of service. There is not dissent to funding at the FY18 request.

Computer Replacement Fund - \$30,500 – Carter Craig would be in favor in keeping the funding as it benefits all areas and would keep everyone on a regular basis instead of having enhancement requests from multiple areas at once. Barb Dearing asks how much of the fund was used in the last year. Darin Silbernagel notes that 100% of it was used. Lindsey Marquardt likes the idea of spreading out the replacements. Brandon Neish notes that ASWOU, The Journal, CAD938, Health & Wellness, and Athletics all received funds from the reserve. Shelby Worthing asks what the process is. Brandon Neish explains that a list of all IFC computers was put together and they are being older computers are being replaced first unless another computer dies. This puts the computers on a 5 year replacement fund. No dissent to funding at the FY18 request.

ASWOU - \$ - Lindsey Marquardt notes that she was surprised that the 5% cut package could be done without affecting clubs, especially since clubs seem to be at the heart of ASWOU. If there is sufficient funding, not tied to clubs, to manage a 5% cut she is comfortable with assessing the cut. She could also be ok with something between the 5% cut and Carter's proposal of \$50,000. Shelby Worthing asks if there is data on how many students are involved in clubs. Leo Mejia notes that he does not have an exact number but adds that WOUPSA mentioned having about 50 members who come and go. He also knows that M.E.Ch.A has about 11 committed members and other members who come and go. That situation makes it difficult to give an exact number. Brian Tesch asks for a little more information on the cut package such as public relations. Leo Mejia responds that the public relations takes care of posters, Tinkle Times, one big event per term (plate smashing), and social media. Brian Tesch asks how the cut would affect the area. Leo Mejia explains that there are two positions under public relations and the cut would affect their printing and programming abilities. Public relations provides 20 free posters for clubs but will likely need to discontinue that.

Brian Tesch asks for more information on the executive expense account. Leo Mejia explains that the balance is free for the President to use as needed. This year it was used for OSA travel. A previous ASWOU President helped the Veteran's office by purchasing a flag. It is a budget that is open to what the ASWOU President wants to do. Shelby Worthing notes that having heard that she would feel comfortable with cutting ASWOU. She understands that she cannot cut individual indices but is also not comfortable with their being a \$17,000 budget for the ASWOU President to spend as they would like. Gary Dukes noted that while the OSA dues went down the travel increased. He notes that typically when dues increase additional funds are requested to supplement that. Even though the dues have decreased he does not see a decrease in the request. Brandon Neish encourages the Committee to evaluate that for all the budgets. There are some decreases over the years in a variety of line items (travel, advertising, etc.) but the excess gets redistributed as opposed to reducing the request. Leo Mejia adds that he tried to take the 5% cut from the ASWOU internals because he does not personally have the power to cut a particular club, it would be up to the Committee. Brandon Neish clarifies that the Committee is not able to line item a budget.

Carter Craig asks for a description of an average day in the ASWOU office. Leo Mejia responds that he makes himself available for signatures and budget questions. The Student Orgs position helps with OrgSync and chartering clubs. The Internal Affairs person works with the VP and President that things are being done correctly and holding people accountable. The Food Pantry people are making sure they have enough volunteers to keep the Pantry open and that people know about it. The OSA person works with multicultural and equity positions to fight for student rights. The public relations and visual communications people help clubs with advertising. Cristian Urzua notes that in his position he is currently working on Lobby Day, and the Multicultural director is working on making Monmouth a sanctuary city. Lindsey Marquardt is weary because all the ASWOU positions are paid by stipend and are expected to have a certain number of hours per week. Leo Mejia confirms that is the case and adds that often he works more hours than his position requires. He adds that other ASWOU positions face the same issue of working extra hours to complete events. Lindsey Marquardt notes that if a student was going to have to work after hours it seems that they could adjust their hours that week, there may also be times when there is not as much to be done. Brandon Neish notes that adjusting hours is what is supposed to be happening. Shelby Worthing asks what happens when a position does not work the required hours. Leo Mejia explains that the Director of Internal Affairs is in charge of making sure that hours are being met. If they are not then students will have conversations with an ASWOU advisor about the situation. Brian Tesch asks what the Food Pantry funds are used for. Leo explains that the budget is used to advertise the Pantry. He adds that the two paid positions are not paid through ASWOU funding but rather the Food Pantry Board.

Patrick Moser notes that the Director of Internal Affairs supervises the executive cabinet and himself and Megan work with elected members. Megan also meets with the Director of Internal Affairs to make sure students are held accountable for their hours. He also went through OrgSync to get an idea of student participation in clubs and found 1,057; not unique students and notes that not all students may be linked to their club(s) through OrgSync. Shelby Worthing asks Carter what percentage his \$50,000 cut is. Carter is unsure. Patrick responds that it is an 18.2% cut and expresses his concern over such a large cut but as an area head they have not been given the opportunity to present a cut package at that percentage. Lindsey Marquardt notes that the cut packages are not set in stone either way. An 18% cut does seem a little high but she could be comfortable with a 10% cut. Carter Craig asks if Leo could speak to the impact of an 18.2% cut. Leo confirms that it would definitely be a big hit to the organization. He does not know where the funds would come from. Even the 2% from last year affected the club's programming abilities. Patrick Moser adds that it is a fair answer because he would not be able to provide details for his budget if he was being assessed such a cut. Brandon Neish notes that when looking at larger cuts the Committee should be using the spreadsheets to see where their current funding is going and if there is an area they do not feel all students should be paying for. Ultimately, it would still be up to the department to make the cuts. Shelby Worthing is in favor of a 10% and asks what the Committee members think. Juan Navarro notes that an 18% would definitely be devastating for ASWOU. He believes that an 18% cut is way too steep and he would not be in favor of it. Lindsey Marquardt notes that she is ok with an 8-10% cut, especially since a 5% would not affect clubs. Brian Tesch notes he is unsure about the executive expense account and thinks that a 10% cut could easily be absorbed. Carter Craig believes there are inefficiencies within ASWOU and questions whether all the positions are truly needed. He asks if in the next week ASWOU could provide a list of their positions and duties. Leo Mejia notes that all the information can be found in OrgSync but he can provide job descriptions. Carter clarifies that he would like to see the day to day involvement of the positions. Shelby Worthing notes that she agrees with Carter and adds that she has worked within ASWOU. Believes the organization could work with less positions and more volunteers.

Lindsey Marquardt reiterates that she is concerned about having set hours per week when there may not be enough work for those hours. Brandon Neish also notes that the stipend positions could be moved to hourly rates. It would be a lot of work but it is manageable. Juan Navarro notes that switching the payroll situation may address the concern of set hours. However, when the students work additional hours then those hours will also need to be paid. Every position has its purpose and value within the organization. Brian Tesch does not like the payroll suggestion. He feels like it changes the position. Barb Dearing encourages the Committee to try and determine the percentage they would like to cut and give ASWOU the flexibility to determine where the cuts should be applied. Shelby Worthing would suggest the 10% cut and also requests the weeklies from the Director of Internal Affairs. Lindsey Marquardt agrees. Carter Craig believes a

10% cut is a good conversation starter. He is sure that ASWOU puts in more hours than required but does not see that connection throughout campus. Brandon Neish notes that the Director of Internal Affairs notes may not be readily available because those are notes between employees. Shelby Worthing also notes that the total budget only pays for branch heads and one branch. Yet, Senate and Judicial are still able to operate without the significant funding. No dissent to a 10% decrease.

Juan Navarro asks for point of personal Privilege. Patrick Moser suggests taking a recess since they will lose quorum. Asia Cohen motions for a recess. Juan Navarro seconds. The Committee unanimously agrees to take a 10 minute recess.

Upon reconvening it becomes clear that the Committee will lose quorum. Carter Craig moves open hearings to February 21 at 8pm and February 24 at 2pm.

Carter Craig moves to table completing preliminary decisions, subcommittee reports, and announcements. Lindsey Marquardt seconds. The motion passes 6-0-0.

7. Subcommittee Report

8. Announcements

9. Adjournment

Juan Navarro moves to adjourn the meeting. Asia Cohen seconds the motion. The motion passes 6-0-0 and the meeting adjourns at 4:03pm.

Caleb Tingstad
IFC Budgets

Statement on Overall Fee:

Times have not been the easiest over the past few years, in regards to enrollment, and a lot of those tough times have been felt on this committee. Last year, the committee was entrusted with the difficult role of balancing the burden taken on by the students with the burden incurred by the departments; for the most part, I thought we did a good job. This year is a lot different compared to last year simply because the negative impacts of either cutting budgets or increasing the fee should not be felt as hard. My hope is that the committee decides to limit the burden on the students while taking into consideration all the work the individual departments do for the betterment of our university; times have been difficult for a lot of departments over the last few years. I think this is the year to ease up on the cutting and attempt to fund as much of each base budget as possible, as the committee sees fit.

Which Areas I would cut and why:

I selected the following areas, ASWOU, Health and Wellness Center, Student Engagement/SAB, and WOLF Ride, for cuts of 3%, 2%, 1%, 1% and 3% respectively. Because the fee will continue to increase slightly if all base budgets are funded I believe we need to have several cuts in these areas. ASWOU and WOLF Ride are the biggest percentage cuts because I think there is room in each one for increased efficiency. Whenever money is entrusted to young people ages 18-22 it is often not used to its fullest potential, and when this is combined with the ever-increasing turnover in the numerous clubs ASWOU helps support you end up with unclear visions of how money is used; we see this consistently with the number of requests to shift budgets around that come from WOU clubs/organizations. WOLF Ride is an awesome service that our university provides, yet I feel as though it is run at times that does not necessarily effect the most number of people while saving students on campus some of their IFC dollars. While I see the positive impact that WOLF Ride can give to the several students who use it late at night to get home from work on weeknights, I wonder if this money could be better spent (or saved) elsewhere. In addition, I cut the Health and Wellness center by 2% as I believe that the number of people that it benefits during the later hours does not justify the effect it has on the fee as whole and the burdens it places on students. Finally, I cut Student Engagement/SAB by 1% each because the effect it has on the fee versus the number of students which they effect over the course of the year is not necessarily the best balance (I understand I must elaborate on this more as that is kind of a lousy sentence given the importance of the implications and I will be more than willing to do so later).

What about the rest of the areas?

The rest of the departments I funded fully at their base budgets. Because of the immense cuts that many departments incurred over the last few years it was my hope to fully fund as many base budgets as possible while balancing the burden placed on students. I would like to note, however, that it is in the best interest of the committee to further review and discuss the Smith Fine Arts section of the Creative Arts Department as to if it is of true value to students.

To the IFC Committee,

Because I am not able to attend the meeting on February 10th, 2017 due to a military commitment, here are my preliminary decisions for the 2017-2018 school year budgets.

For Athletics, I would like to see their budget stay the same as FY 17: 1, 290,000. As for their enhancement requests, I would like to see us accept the request for the Medicine Balls (\$600), the request to put in the new safety requirements for the softball field (the \$3,500 option), and the request for the increase in cost for officials (5, 464).

For Campus Recreation, I would say yes to their request for \$943, 839 for the Wellness Center, as well as the \$49, 043 for Club Sports, and their \$40, 505 request for Intramurals. I would also like to move to approve some of their enhancement requests. I would like to approve the enhancement for the Men's Soccer Travel Increase (\$430), the Women's Rugby Team Travel Increase (\$1,032), and the Smith Rock Overnight Trip (\$1,037).

For Creative Arts, I would like to see them keep the same budget as FY 17 (\$315, 184).

For Abby's House, my preliminary decision would be to give them their request of \$7, 081.

For Access, I would give them their request of \$24, 583.

For ASWOU, I would give them their request of \$291, 752. As for their enhancements, I would want a little bit more information on what exactly the cultural event for African Student and Friends Association entails, and for the Student Veterans of America enhancement request, being a veteran I feel a bit too biased to properly vote on their request at this time.

For Childcare, I would give them their request of \$57, 567.

For Extraordinary Travel, I think the request for \$6,000 is a reasonable amount.

For Student Media, I would accept their request for \$92, 136.

For Student Engagement, I would give them a 5% cut to \$1, 280, 272. As for their enhancements, I would want some more data to see how many students actually use OrgSync routinely outside of using it to plan events, which is required by the Student Engagement Office.

For the Student Activities Board, I would give them their requested amount of \$59, 950.

For Wolf Ride, I would give them their requested amount of \$30, 414.

For SLCD, I would accept their request for \$7, 645.

Finally, for Computer Replacement Reserve, I have no problems keeping \$30, 500 in that area.

In Best,

Emily Searls

